The meeting was called to order by President Clark Bailey.

1) Approval of Fall 2016 Business Meeting Minutes

The Fall Business Meeting Minutes from October 18, 2016 were approved by voice vote.

2) Officer’s Reports

a) Treasurer – Cody Long announced the Treasurer’s Report for the 2016 fiscal year as follows:

<p>| | |</p>
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
<td>$13,835.83</td>
</tr>
<tr>
<td>Expenses</td>
<td>$21,548.74</td>
</tr>
<tr>
<td>Income</td>
<td>$25,067.54</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$17,354.63</td>
</tr>
</tbody>
</table>

Marybeth Bergin announced the Treasurer’s Report which covers January 1, 2017 to March 7, 2017 as follows:

<p>| | |</p>
<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
<td>$17,354.63</td>
</tr>
<tr>
<td>Expenses</td>
<td>$1,666.00</td>
</tr>
<tr>
<td>Income</td>
<td>$3,333.22</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$19,021.85</td>
</tr>
</tbody>
</table>

b) Vice President – Cody Long reported recent Board actions as follows:

- The Board voted to approve $250 travel stipends for the four student chapters for travel expenses to Section meeting in 2017.
- The Board voted to approve $250 to the USA student chapter for seed money.
- The Board voted to approve a $250 donation to the Go Fund Me account set-up on behalf of Lauren Nickles.

c) Immediate Past President – Rod Turochy had no report.

d) District Representative – Becky Rogers

- The Southern District ITE Annual Meeting will be held on April 10-13 in Nashville, TN. The registration deadline is April 1st. The IBOD and current LeadershipITE class will be in attendance.
- Ballots for 2017 SDITE officer election have been emailed to all members. Please Vote. Results will be announced at the Annual Business Meeting on April 12th.
A new Traffic Engineering Handbook (7th Edition) was published in January 2016 and is available for purchase through the ITE website.

The IRS denied the ITE group tax exemption requests, so Districts and Sections will need to apply for it individually.

The ITE Annual Meeting and Exhibit is August 14-7 in Anaheim, CA.

Hollis Loveday, the current SDITE President, has initiated a strategic planning initiative for 2016. Becky White will be leading this effort.

e) **Affiliate Director** – Daniel Driskell had no report.

f) **Assistant Affiliate Director** – Basil Hall had no report.

3) **Committee Reports**

a) **Awards** – Rod Turochy is currently accepting nominations for ALSITE awards. There is a nomination form on the website for people to use when nominating a member for award consideration.

b) **Historian** – Marybeth Bergin had no report.

c) **Legislative** – Waymon Benifield had no report. Joe Meads gave a brief update on two initiatives being considered. Immunity for the licensure board had bills pass in both the House and the Senate. Qualification based selection initiative has opposition by small survey companies who want bidding to be permissible.

d) **Meeting Arrangements, Program & Site Selection** – Cody Long reported a good turn out for the spring meeting, including student chapter participation with the updates during the technical program and traffic bowl.

e) **Membership** – Alicia Rudolph had no report.

f) **Newsletter & Publicity** – David Newton is still accepting newsletter sponsors. Payment online is available but a check payment is preferred so to avoid online payment fees.

g) **Nominating** – Rod Turochy had no report.

h) **Nominating – Affiliates** – Darrell Vines had no report.

i) **Past Presidents** – Rod Turochy had no report.

j) **Professional Development: ALDOT Relations** – Darrell Skipper had no report.

k) **Professional Development: PDH Tracking** – Scott Rumble had no report.

l) **Service Projects** – Luana Broshears had no report.

m) **Technical** – Cody Long had no report.

n) **Website** – Jeff Stephenson had no report.
Welcoming – Julie LeNoir had no report.

HMR ALSITE Scholarships, Inc. – Richard Caudle provided an overview of the year end budget report. Also, five applications have been received for scholarships and they are all being evaluated for merit to be awarded to two students this summer.

Associated Business Division – Todd Koniar reported that the meeting at the Beach Club in Gulf Shores was all set up and ready to go. The announcement letter will be sent near the end of March. It will be a joint meeting with DSITE and ALSITE is responsible for the technical program. The details are still being worked out to have the Shrimp Boil.

Alabama Safety Coordinating Committee – Waymon Benifield had no report.

Alabama Technology Transfer Center – Jeff LaMondia reported on upcoming seminars. The topics include: Stormwater System Design with SWMM5, Basic Maintenance of Low Volume Roads, Alternative Intersection and Interchange Design and Operation, How to Keep You and Your Agency Out of Court, and the Fourth Annual Alabama Rural Road Safety Conference and Workshop.

ITE Student Chapters – Stacey Glass (AU), Cody Long (UA), James Thomas (UAB), and Shane Bergin (USA) had no report.

SDITE Education and Student Chapter Committee – Cody Long had no report.

SDITE Young Member Programs Committee – Virginia Sisiopiku announced that the committee had a conference call on February 27, 2017 with participants from Alabama, Georgia, Deep South, North Carolina, South Carolina and Virginia. The committee discussed the following topics:
- Status of young membership and current activities at the state level
- Opportunities for engaging more young members in state ITE chapters and SDITE. Suggestions include:
  - Recruiting young members from student chapters as they transition after graduation.
  - Offering reduced registration fees to attend state ITE and SDITE meetings
  - Providing travel assistance to the SDITE meeting
  - Involving young members in committees.
- Next meeting at SDITE in March

SDITE Member Services Teams
- Leadership Development – Becky Rogers reported that an ad hoc committee had been formed (not specifically part of this team) made up of SDITE LeadershipITE participants to discuss and make recommendations regarding future scholarships for SDITE participants in the International program.
- Information Communications and Outreach – Jeff Stephenson reported on team’s work, including the effort in the latter part of 2016 to revamp the SDITE website. The team is also responsible for generating the monthly SDITE newsletter, the Connector,
as well as social media outreach efforts. There is social media presence on Facebook, Twitter and Instagram. They are collecting and storing transportation engineering related presentations for all ages of students from elementary to college. They are looking for a more focused effort related to outreach, including areas of focus and an outreach champion.

- **Technical Knowledge** – Rod Turochy announced the Section’s vacancy for this committee and asked for any volunteers to represent the Section.

- **Workforce Development** – Jim Meads had no report.

- **Annual Meeting/SPAM** – Scott Holladay had no report.

4) **Old Business**

- **2018 SDITE Meeting** – The meeting is 2 years away. Date is to be April 7-11 2018. LACs Jennifer White and Shane Bergin are finalizing their list of committees and asked for any additional volunteers to contact them. At the SDITE meeting in Columbia the 2018 LAC will have a table to staff during breaks, there will be raffle items to promote Mobile, and Jennifer and Shane will be giving a brief presentation at the banquet on Tuesday night to officially invite everyone to the 2018 meeting.

- **Teen Driver Safety Summit (UR Keys 2 Drv)** – The teen driver safety summit will again be held at locations around the state this fall. Locations and times to be determined. Volunteers will be needed.

5) **New Business**

- **ALSITE Membership Enhancement Task Force** – Rod Turochy gave a brief overview of the task force’s charge to focus on joining and expanding participation. The group produced a report with suggestions for short term and long term goals. The report is being reviewed by the Board and further action will be taken to being implementing some of the recommendations to enhance membership.

- **Bylaws/SOP update** – Becky Rogers updated the Section on the Board’s effort to update the Bylaws and Standard Operating Procedures. The last update was in 1999. Some items will require a vote of the membership and other items will be handled by Board action.

6) **Site Selection** – Cody Long reported the following:

- **2017 Annual Meeting**
  Beach Club in Gulf Shores, AL
  May 31st through June 2nd
  LAC → Todd Koniar

- **2017 Fall Meeting**
  TBD – Auburn, AL
  LAC → Rod Turochy
• 2018 Spring Meeting  
  SDITE Annual Meeting – Mobile, AL  
  April 8\textsuperscript{th} through April 11\textsuperscript{th}

• 2018 Annual Meeting at the Beach Club

• 2018 Fall Meeting being considered for a possible joint meeting

The meeting was adjourned.

Respectfully submitted,

Marybeth Bergin  
ALSITE Secretary/Treasurer