The meeting was called to order to President Greg Dawkins at 1:40pm.

1) **Approval of Fall 2013 Business Meeting Minutes**

   The Fall Business Meeting Minutes from October 17, 2013 were approved by voice vote.

2) **Officer’s Reports**

   a) **Treasurer** – Rod Turochy announced the Treasurer’s Report which covers January 24, 2014 to March 5, 2014 as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
<td>$19,993.76</td>
</tr>
<tr>
<td>Expenses</td>
<td>$2,636.81</td>
</tr>
<tr>
<td>Income</td>
<td>$425.00</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$17,781.95</td>
</tr>
</tbody>
</table>

   b) **Vice President** – Jeff Stephenson reported recent Board actions as follows:

   - The Board voted to allow Tommy Lee to sign a contract with The Beach Club to host our Annual Meeting for the next three (3) years.
   - The Board voted to accept Mike Smith as an Affiliate I. His membership is a complimentary Media Membership.
   - The Board voted to spend $2,000 of the $4,700 left over from the ALDOT Leadership Training Workshops for food, beverages, and lodging for the upcoming ALDOT Leadership Training Planning Meeting in Mobile, Alabama.
   - The Board voted to make a $250 contribution to the Harold M. Raynor Scholarship fund in the name of Pauline Vecellio.
   - The Board voted to authorize the payment of $2,000 to SDITE as repayment for previously provided seed funds and as a donation to be used at the SDITE Board’s discretion, with our desire that these funds be used to assist similar efforts of other Sections to conduct leadership training.
   - The Board voted to allocate a maximum of $1,000 for student reimbursement to attend the SDITE Traffic Bowl and $100 for shirts to use in the competition.

   c) **Immediate Past President** – Becky Malenke reported that she is leading an effort to standardize the ALSITE Officers’ Manual.

   d) **Section Representative** – Becky White
The Southern District ITE Annual Meeting will be held on March 30 – April 2 in Greensboro, GA. The Reynolds Plantation (host facility) has no rooms available; a nearby facility that is recommended is the Lodge on Lake Oconee. SDITE Officer elections are ongoing; ALSITE member Jim Meads is a candidate for the District representative position. The SDITE Board approved a young member scholarship (waiver of registration fee) for one member per section to aid in younger/new members attending the district meeting. Laura Beth Yates will receive this scholarship for ALSITE.

3) Committee Reports

a) Awards – Becky Malenke noted that nominees for awards have been submitted to SDITE; the committee is currently asking for nominations for Section awards to be presented at the Section Annual Meeting.

b) Legislative – Waymon Benifield

Waymon Benifield provided a summary report on the status of traffic safety related bills in the Legislature.

c) Meeting Arrangements, Program & Site Selection – Jeff Stephenson

Jeff Stephenson reported that there were 59 registrations for the spring meeting, including 18 students. He also noted that, for the first time, the majority of registrations were paid electronically through ALSITE’s Paypal account.

d) Membership – Alicia Rudolph had no report.

e) Newsletter & Publicity – Clark Bailey had no report.

f) Nominating – Becky Malenke noted that nominations are requested from the membership for the Secretary/Treasurer position in 2015.

g) Nominating – Affiliates – Wayne Curry had no report.

h) Past Presidents – Becky Malenke had no report.

i) Professional Development: ALDOT Relations – Greg Dawkins mentioned that Dan Turner’s report is included in the spring 2014 ALSITE newsletter.

j) Service Projects – Livia Ryan

Greg Dawkins reported on behalf of Livia Ryan. Flyers for public outreach purposes have been created for new traffic control devices such as the new design for the S3-1 (School Bus Stop Ahead) sign. The upcoming teen driving safety event, Teen Crash Course, will
be held on March 12 at the Alabama Adventure Conference Center in Bessemer. The job shadowing program was also noted.

k) **Technical** – Jeff Stephenson reported that the agenda of the spring meeting had 2 technical sessions and 13 speakers.

l) **Website** – Jeff Stephenson noted that he would like to spotlight current events and service projects on the website and needs information accordingly.

m) **Welcoming** – Julie LeNoir

Greg Dawkins reported on behalf of Julie LeNoir. Some items have already been identified for use in the welcome baskets at the annual meeting in June; additional items are needed.

n) **HMR ALSITE Scholarships, Inc.** – Richard Caudle

Richard Caudle noted the current membership of the Board of HMR ALSITE Scholarships, Inc. The current value of the foundation’s assets is $149,639.69. The foundation received 6 applications for scholarships for the 2014-2015 academic year; plans are to award a $10,000 Charles E. Alexander Scholarship and a $8,000 Billy Jones Memorial Scholarship for the upcoming year. Since its inception, a total of $131,250 in awards have been given by the foundation.

o) **Associated Business Division** – Tommy Lee had no report.

p) **Alabama Safety Coordinating Committee** – Waymon Benifield noted that the Governor has not appointed a committee chair.

q) **Alabama Technology Transfer Center** – Jeff LaMondia had no report.

r) **ITE Student Chapters** – Stacey Glass (AU), Cody Long (UA), and James Thomas (UAB) had no report.

s) **SDITE Information, Communication and Outreach Committee (IC&O)** – Jeff Stephenson noted that ALSITE is on a rotation with other sections to provide content for the SDITE monthly newsletter.

t) **SDITE Education and Student Chapter Committee** – Cody Long had no report.

u) **SDITE Education Fund Committee** – Virginia Sisiopiku had no report.

4) **Old Business**

a) **Social Media Update**

Jeff Stephenson noted that he is looking for ideas for content and has about 1-2 months of material ready.
b) Leadership Development Workshop for ALSITE

Planning is underway for the next workshop, expression of interest and preferred time periods (e.g., summer, fall) were requested.

c) 2018 SDITE Meeting

A consultant has been retained to identify possible sites and solicit proposals from potential host facilities. After selecting a site, the next step is to identify a local arrangements chair.

5) New Business

a) 2014 SDITE Meeting in Greensboro, GA (March 30- Apr 2)

6) Site Selection

a) 2014 Annual Meeting
   Beach Club in Gulf Shores, AL
   June 4th - 6th
   LAC → Todd Koniar

b) 2014 Fall Meeting
   Auburn University in Auburn, AL
   October 7th (Tuesday)
   LAC → Rod Turochy

c) 2015 Spring Meeting
   TBD

The meeting was adjourned at 2:25 pm.

Respectfully submitted,

Rod E. Turochy
ALSITE Secretary/Treasurer