The meeting was held at the U.S Space & Rocket Center and was called to order by President Becky Malenke at 1:20 pm.

1) Approval of June 7, 2013 Annual Business Meeting Minutes

The Annual Business Meeting Minutes from June 7, 2013 were approved by voice vote.

2) Officer’s Reports

a) Treasurer – Jeff Stephenson announced the Treasurer’s report which covers from June 5, 2013 to October 16, 2013 as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
<td>$14,669.92</td>
</tr>
<tr>
<td>Expenses</td>
<td>$4,447.52</td>
</tr>
<tr>
<td>Income</td>
<td>$19,123.09</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$29,345.49</td>
</tr>
</tbody>
</table>

b) Vice President – Greg Dawkins reported recent Board actions:

The Board voted to reimburse ALSITE HMR Scholarships, Inc. for 2012 tax preparation fees in the amount of $365.00.

The Board voted to make a $250.00 contribution to the Harold M. Raynor Scholarship fund in the name of Barbara P. Raynor.

The Board voted to spend $125 for half the cost of the raffle item for the ALSITE/DSITE booth at the GRITS Annual Meeting.

The Board voted to accept the Application for Membership for Jeremy Greer as Affiliate II.

c) Immediate Past President – Scott Holladay had no report.

d) District Representative – Chris Sellers had no report.

e) Affiliate Director – Wayne Curry reported the Vendor Day at the Annual Meeting was a success for both ALSITE and the Vendors.

f) Assistant Affiliate Director – Kevin Garmon had no report.
3) Committee Reports

a) **Awards** – Scott Holladay had no report.

b) **Legislative** – Waymon Benifield discussed bills currently in the Legislature. A copy of the list of currently discussed bills is available upon request from Waymon.

c) **Meeting Arrangements, Program & Site Selection** – Greg Dawkins reported a turnout of 75 for the meeting.

d) **Membership** – Alicia Rudolph reported applications from Mike Smith and Jeremy Greer have been received. Mike Smith applied for a Complimentary Media Membership. Jeremy Greer applied for membership as Affiliate II. Jeremy Greer had been approved by the Board prior to this meeting.

e) **Newsletter & Publicity** – Clark Bailey had no report.

f) **Nominating** – Scott Holladay had no report.

g) **Nominating – Affiliates** – Larry Jones had no report.

h) **Past Presidents** – Scott Holladay had no report.

i) **Professional Development: ALDOT Relations** – Dr. Dan Turner provided a brief overview of Leadership Training provided to 13 young leaders of ALDOT in 2010 that was very successful and some indicated it was the best training they had ever had. ALDOT is very pleased with the training. Dr. Turner reported ALSITE is providing Leadership Training to ALDOT again in 2013. The training is split into 4 groups of approximately 14 trainees, and will be done in two 2 day sessions. At the conclusion of this training, ALSITE will have provided Leadership Training to approximately 70 ALDOT managers under this program.

j) **Service Projects** – Becky Malenke read from a report provided by Livia Ryan:

1. The 2009 MUTCD Public Service Campaign is underway. Four brochures have been made. One is ready for distribution and three are out for review.

2. Tuesday, June 24, 2013, the Birmingham Traffic Management Center hosted 15 students from the Heart for Heaven Church Camp and showed them the operations of the TMC.

3. The Teen Crash Course is scheduled for January 29, 2014 from 8 AM to 1 PM at the Alabama Adventure Business Center and volunteers are needed.

4. Job Shadowing is still offered at Auburn University, the University of Alabama and at UAB.
k) **Technical** – Greg Dawkins reported that today’s meeting had 1 professional development session, 4 presentations, 2 technical sessions, and 6 speakers.

l) **Website** – Jeff Stephenson reported the new ALSITE website is up and running. ALSITE has a Facebook page and twice a month, posts will be added and the page updated.

m) **Welcoming** – Richard Caudle reported (on behalf of Julie LeNoir) that 45 welcome baskets were made for the 2013 Annual Meeting.

n) **ALSITE Scholarships, Inc.** – Dr. Dan Turner reported on ALSITE Scholarships, Inc. on behalf of Richard Caudle. ALSITE Scholarships, Inc. had $12,366.61 in income and $8,680.13 in expenses. This leaves a balance of $147,718.83. A copy of the scholarship report and additional items covered can be obtained by contacting Dr. Dan Turner or Richard Caudle.

o) **Associated Business Division** – Tommy Lee had no report.

p) **Alabama Safety Coordinating Committee** – Waymon Benifield had no report.

q) **Alabama Technology Transfer Center** – Jeff LaMondia reported 5 T² Seminars have been given since the last meeting. The upcoming seminars are as follows:

    Standards of Practice:

    - Mobile, AL October 24, 2013
    - Montgomery, AL October 25, 2013
    - Huntsville, AL October 31, 2013
    - Pelham, AL November 1, 2013

    Evolution of Municipal Separate Storm Sewer System (MS4) Permit and Program Requirements:

    - Mobile, AL November 6, 2013
    - Montgomery, AL November 7, 2013
    - Huntsville, AL November 13, 2013
    - Pelham, AL November 14, 2013

    Geospatial Coordinates with Applications

    - Huntsville, AL December 10, 2013
    - Pelham, AL December 11, 2013
    - Montgomery, AL December 12, 2013
    - Mobile, AL December 13, 2013

r) **ITE Student Chapters** – Walter Dorsey (AU) had no report. Cody Long (UA) had no report. James Thomas (UAB) reported that UAB has voted in new Student Chapter Officers.
s) SDITE Information, Communication and Outreach Committee (IC&O) – Jeff Stephenson had no report

t) SDITE Education and Student Chapter Committee – Chris Reeves reported SDITE wants each EASC representative to visit each school and provide documentation of the meetings with each of the student chapters. SDITE wants the dates so they can publish it. SDITE wants dates, attendees, agendas and any other pertinent information from the meetings. Chris also announced his resignation from the Committee and a new member will need to be appointed.

u) SDITE Education Fund Committee – Virginia Sisiopiku reported they are continuing to identify Fundraising opportunities to support young members. They have approved approximately $3000 for Leadership Training.

4) Old Business

a) PDH Tracking at Meetings – Becky Malenke reported that Scott Rumble is the PDH Coordinator for ALSITE.

b) Annual Meeting Evaluation – Becky Malenke reported that 39 responses were received from the Annual Meeting and some good suggestions were noted. Evaluation forms will be sent out after each Section meeting to its attendees.

c) ALSITE Historian – Becky Malenke reported that Mary Beth Bergin is the ALSITE Historian.

d) SDITE 2018 Meeting – Becky Malenke reported that SDITE needs a location determined before April. Huntsville is the prime candidate at this point, with Mobile also in consideration.

5) New Business

a) Social Media Update – Jeff Stephenson reported that ALSITE has a Facebook page that is being updated biweekly.

b) 2014 SDITE Meeting Announcement – Becky Malenke reported that the 2014 SDITE will be held from March 30 – April 2, 2014 at the Ritz-Carlton Plantation in Greensboro, Georgia.

c) SDITE Education and Student Chapter Committee Liaison – Becky Malenke reported that, as per the previous update in item 2t, Chris Reeves is resigning from this Committee. The Board is looking to fill this Committee position. Please contact Becky Malenke if you know of anyone that is interested in filling this Committee position.

d) ITS 3C Summit Promotion – Wayne Curry reported that the ITS 3C Summit is a meeting of the ITS Chapters of GRITS, GA and FL. It will be held at the Mobile Convention Center on September 14-17, 2014. They are expecting approximately 750 attendees.
e) Recognition of Becky Malenke – Richard Caudle recognized Becky Malenke as being 1 of 30 nationwide that was selected to the inaugural Leadership ITE Program put on by International ITE. Becky was 1 of 5 that were accepted from Southern District.

6) Site Selection

a) 2013 Fall Meeting (Joint Meeting with TSITE)
   U.S. Space & Rocket Center in Huntsville, AL
   October 17th
   LAC → Rocky Garrison

b) 2014 Spring Meeting
   University of Alabama
   March 6th
   LAC → Steven Jones

c) 2014 Annual Meeting
   TBD
   June 4th - 6th
   LAC → Todd Koniar

   The location and contracting is currently in negotiation.

d) 2014 Fall Meeting
   Auburn University
   TBD
   LAC → TBD

The meeting was adjourned at 2:05 pm. The gavel was passed to Greg Dawkins.

Respectfully submitted,

Jeff Stephenson, P.E., PTOE
ALSITE Secretary/Treasurer