The meeting was held at the Anniston Museum of Natural History and was called to order by President Becky Malenke at 1:45 pm.

1) Approval of 2012 Fall Business Meeting Minutes

The Fall Business Meeting Minutes from October 4, 2012 were approved by voice vote.

2) Officer’s Reports

a) **Treasurer** – Jeff Stephenson announced the Treasurer’s Report which covers January 15, 2013 to March 6, 2013 as follows:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
<td>$13,659.99</td>
</tr>
<tr>
<td>Expenses</td>
<td>$462.47</td>
</tr>
<tr>
<td>Income</td>
<td>$1,478.67</td>
</tr>
<tr>
<td>Ending Balance</td>
<td>$14,676.19</td>
</tr>
</tbody>
</table>

b) **Vice President** – Greg Dawkins reported recent board actions:

The Board voted to spend a maximum of $1,650 for student reimbursement to attend the SDITE Traffic Bowl.

The Board voted to join the Group Tax Exemption under National ITE.

The Board voted to use Network Solutions for web hosting at a cost of $298.50 and to reimburse Sain Associates for this expense. Sain Associates made the payment with their credit card for ALSITE and the vote was for the reimbursement.

The Board voted to accept the membership application of Leslie Corlett.

c) **Immediate Past President** – Scott Holladay had no report.

d) **Section 5 Representative** – Becky Malenke reported on behalf of Chris Sellers.

The Southern District of ITE Annual Meeting will be held on April 7-10 in Charlotte, NC.

SDITE is seeking members to serve on Committees. A new committee is the Education Fund Committee. It will parallel the Professional Development and Membership Committees. It will seek scholarships for young members to attend meetings and will use the Silent Auction as a fund raiser. March 15 is the deadline for nominations.
Becky White added that SDITE does not award a scholarship, and that the Education Fund Committee will look at possibilities to do more for younger members at the SDITE level, and to contact the Board if you are interested in participating.

e) **Affiliate Director** – Wayne Curry had no report.

f) **Assistant Affiliate Director** – Kevin Garmon had no report.

3) **Committee Reports**

a) **Awards** – Scott Holladay announced that a call for awards to be presented at the Annual Meeting. If anyone has any award nominations, contact him.

b) **Legislative** – Bubba Bowden / Waymon Benifield

Waymon Benifield discussed bills currently in the Legislature. One of the items is the expanded list of vehicles added to the “Move Over Law”. That new list includes garbage, trash, and refuse or recycling collection vehicles. A copy of the list of currently discussed bills is available upon request from Waymon.

Becky Malenke read a report from Bubba Bowden that mentioned changes forthcoming to the Licensure Law. Among other things, the fundamentals of engineering and surveying exams will start being computer based.

c) **Meeting Arrangements, Program & Site Selection** – Greg Dawkins reported that the ALSITE Annual Meeting will be held on June 5-7 at the Beach Club in Gulf Shores (Tommy Lee, LAC Chair), and that the ALSITE Fall Section Meeting will be a joint meeting with TSITE and will be held on October 17 at the U.S. Space and Rocket Center in Huntsville (Rocky Garrison, LAC Chair).

d) **Membership** – Alicia Rudolph reported that one application was received (Leslie Corlett) and approved by the ALSITE Board. A goal of the Membership Committee is to increase membership in the Huntsville area and to retain student members as they transition from college and into regular members.

e) **Newsletter & Publicity** – Clark Bailey reported that there were currently 6 newsletter sponsors, and if anyone was interested in sponsoring to contact him. Also, if anyone has any ideas for content in future newsletters to contact him.

f) **Nominating** – Scott Holladay requested that if anyone had any nominations for Secretary/Treasurer and Section Representative to contact him.

g) **Nominating – Affiliates** – Larry Jones requested that if anyone had any nominations for Assistant Affiliate Director to contact him.

h) **Past Presidents** – Scott Holladay had no report.

i) **Professional Development: ALDOT Relations** – Dr. Dan Turner – Becky Malenke read a report from Dr. Turner. Since the last project, ALDOT has had a new Director and Chief
Engineer as well as a turnover among the Deputy Directors. Dr. Turner suggested ALSITE provide a new Leadership Training workshop for their best young engineers.

j) **Service Projects** – Livia Ryan – Becky Malenke read a report from Livia Ryan. A project is ongoing to educate the general public about the changes to the 2009 MUTCD that will affect them as drivers. Those items are:

A. Flashing arrows in traffic signals  
B. Varied width dotted lines  
C. Yield markings  
D. New S3-1 school bus stop ahead signs  
E. Roundabout signs and markings  
F. Shared bicycle lane markings  
G. Colored pavement

The first flyer is complete and is out for comment. Other flyers will be made in a similar format. Waymon Benifield offered to help with distribution when all flyers are complete.

Job Shadowing is still being offered to Auburn, UAB and Alabama Students. Three students are scheduled to visit the Traffic Engineering Department at the City of Birmingham in March.

k) **Technical** – Greg Dawkins reported that today’s meeting had 2 technical sessions, 5 presentations, and 7 speakers.

l) **Website** – Jeff Stephenson reported that refurbishing of the website is underway and should be complete in 1-2 months.

m) **Welcoming** – Julie LeNoir reported that planning for gift baskets for the Annual Meeting was gearing up, and estimated that 40 gift bags would be prepared. Donations are welcome.

n) **ALSITE Scholarships, Inc.** – Richard Caudle reported no income or expenditures so far in 2013. There is a balance of $144,393.45. They received 8 applications for scholarships. They will be awarding a $9200 HMR Scholarship and a $3500 Billy Jones Scholarship this year. They are also looking for different ways of investing other than CD’s. Richard has a copy of the scholarship report that can be obtained by contacting him.

o) **Associated Business Division** – Tommy Lee had no report.

Becky Malenke mentioned that the Board was looking at the possibility of having a Vendor Exhibit in conjunction with the Annual Meeting.

Lori Elliott, Section Representative for South Carolina Section ITE, was present and reported that SCSITE was holding a Vendor Exhibit on May 7 in Columbia, SC.

p) **Alabama Safety Coordinating Committee** – Waymon Benifield reported that no chairman has been appointed by the Governor yet.
q) **Alabama Technology Transfer Center** – Jeff LaMondia provided a written report on the T² courses held since the Fall 2012 ALSITE meeting and the T² courses planned in the near future.

Information on upcoming seminars is available on the T² website at [www.alabamat2.org](http://www.alabamat2.org).

**T² Seminars Held Since the Fall 2012 ALSITE Meeting**

*Maintaining Unpaved Roads*, October 2 - October 5

*Shallow Foundation Design*, October 30 - November 2

*Great Surveyors & Their Surveys*, November 6 - November 9

*Implementing Advances in Asphalt Pavement Technology*, November 27 - November 30

*Prefabricated Drainage Structures*, December 4 - December 7

*Temporary Traffic Control*, January 7 - January 8

**Upcoming T² Seminars & Their Locations**

*Runoff Storage for Urban Stormwater Management*
- March 25, 2013 Mobile
- March 26, 2013 Montgomery
- March 27, 2013 Huntsville
- March 28, 2013 Pelham

*Highway Capacity Manual 2010 Workshop*
- April 30, 2013 Mobile
- May 1, 2013 Montgomery
- May 2, 2013 Pelham
- May 3, 2013 Huntsville

*Introduction to Mechanistic Empirical Pavement Design*
- June 12, 2013 Huntsville
- June 13, 2013 Pelham
- June 19, 2013 Mobile
- June 20, 2013 Montgomery

*Retracing and Proofing Original GLO Section Corners*
- August 8, 2013 Mobile
- August 9, 2013 Montgomery
- August 15, 2013 Huntsville
- August 16, 2013 Pelham

*Complete Streets*
- September 4, 2013 Huntsville
- September 5, 2013 Pelham
- September 18, 2013 Mobile
- September 19, 2013 Montgomery
r) **ITE Student Chapters** – Walter Dorsey (AU), Cody Long (UA), James Thomas (UAB) had no report.

s) **SDITE Information, Communication and Outreach Committee (IC&O)** – Jeff Stephenson had no report.

t) **SDITE Education and Student Chapter Committee** – Chris Reeves provided a written report. All student chapter reports and student competition paper submittals were due March 1, 2013 (last week) so that recognition and awards can be presented at the District Awards Banquet at the annual meeting in Charlotte, NC.

All student chapters who submit a Chapter Report will automatically receive $100 for their submittal. The winning chapter will receive an additional $100 and the runner-up will receive an additional $50.

The winner of the Student Paper Competition will receive $100 and the runner-up will receive $50. Winners of the Student Paper Competition will be given a chance to attend and present their paper at the SDITE annual meeting which will be held in Charlotte, NC April 7-10, 2013. SDITE will pay up to $200 for the student winner to travel to and attend the meeting in Charlotte.

The UAB Student Chapter submitted their report on February 25.

4) **Old Business**

a) **ALSITE Tax Exempt Status**

Becky Malenke reported the paperwork was submitted to ITE at the end of January. ALSITE had the option of filing on our own or submitting paperwork for National ITE to file for ALSITE. The Board chose the National ITE option.

5) **New Business**

a) **Leadership Development Workshop**

Becky Malenke reported that ALSITE will be providing another round of leadership development this year. This summer, training will be offered to ALSITE Members. Possible venues for the upcoming workshop are in the Shelby County area. Dates are a Friday in July and a Friday in August. Core Instructors are lined up. The next steps for the workshop include securing 10-14 people to attend and determining costs for breakfast, lunch, snacks, notebooks, printing, coffee, etc. Applications will be sent out in a mass email. Participants will be required to pay a fee to cover materials. The Board will look for corporate sponsors to provide meals.
b) Strategic Planning Committee

Becky Malenke reported that the Board is revisiting the Strategic Plan goals from 2007 to track ALSITE’s progress.

6) Site Selection

a) 2013 Spring Meeting
   Museum of Natural History in Anniston, AL
   March 7th
   LAC → Scott Holladay

b) 2013 Annual Meeting
   Beach Club in Gulf Shores, AL
   June 5th - 7th
   LAC → Tommy Lee and Jim Stewart

c) 2013 Fall Meeting (Joint Meeting with TSITE)
   U.S. Space & Rocket Center in Huntsville, AL
   October 17th
   LAC → Rocky Garrison

The meeting was adjourned at 2:15 pm.

Respectfully submitted,

Jeff Stephenson, P.E., PTOE
ALSITE Secretary/Treasurer